



**Allegany Arts Association**  
**Summer Arts Festival - Free Art for Kids**  
**Time Sheet**

Time Sheet and Claim Form for Summer Arts Festival

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ email \_\_\_\_\_

Name of Class Taught \_\_\_\_\_

Location of Class \_\_\_\_\_

DATE	START TIME	END TIME	TOTAL HOURS

Total number of hours worked \_\_\_\_\_

Hours x \$25 per hour \_\_\_\_\_

Expense claims for Summer Arts Festival - List expenses for materials on back and attach receipts. If you purchased materials from your own business, please use your business forms to create a receipt. Include this with your student evaluation sheets, sign up sheets, student contact sheet, adult evaluation, and if possible, photos of the class. Comments and ideas about how to improve the program are welcome.

Mail to our Treasurer, Kay Eicher,  
440 North Main Street, Wellsville, NY 14895 585-593-3420.  
Additional question please contact our Youth Activities Director.