



**Allegany Arts Association
Summer Arts Festival - Free Art for Kids**

Time Sheet

Time Sheet and Claim Form for Summer Arts Festival

Name _____

Address _____

Phone _____ email _____

Name of Class Taught _____

Location of Class _____

Date	Start Time	End Time	Total Hours

Total number of hours worked _____

Hours x \$25 per hour _____

Expense claims for Summer Arts Festival – List expenses for materials on back and attach receipts. If you purchased materials from your own business, please use your business forms to create a receipt.

Include this with your student evaluation sheets, sign up sheets, student contact sheet, adult evaluation, and if possible, photos of the class. Comments and ideas about how to improve the program are welcome.

Mail to our Treasurer, Kay Eicher, 440 North Main Street, Wellsville, NY 14895
585-593-3420. Additional questions, call Molly Pike at 585-268-5710.